

Tutor, Senior  
San Diego Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=144140>

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Posted Jul. 8, 2020, set to expire Nov. 3, 2020

<b>Job Title</b>	Tutor, Senior
<b>Department</b>	District Wide
<b>Institution</b>	San Diego Community College District San Diego, California
<b>Date Posted</b>	Jul. 8, 2020
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Student Services Educational Services
<b>Apply Online Here</b>	<a href="https://apptrkr.com/1948468">https://apptrkr.com/1948468</a>

**Apply By Email**

**Job Description**

Tutor, Senior

San Diego Community College District

Closing Date:

Position Number:

Location: District Wide

Position Type:

The Position:

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Under the direction of the department supervisor, provide academic tutoring services to a variety of individuals and groups; create and implement tutorial programs that guide and assist students with homework, problem solving, report writing and test preparation; provide proactive and ongoing student retention services to students needing assistance.

Click

[url=[https://apptrkr.com/get\\_redirect.php?id=1948468&targetURL=https://www.sdccd.edu/docs/HumanResources/Non-Classified/Employees/Tutor\\_Senior.pdf](https://apptrkr.com/get_redirect.php?id=1948468&targetURL=https://www.sdccd.edu/docs/HumanResources/Non-Classified/Employees/Tutor_Senior.pdf)]here for description

If you would like to open the link in a different tab or window, right click and select the option.

Major Responsibilities:

TYPICAL DUTIES INCLUDE:

- \* Provide academic tutoring at an advanced level to a variety of individuals and groups.
- \* Create and implement tutorial programs that guide and assist students.
- \* Provide proactive and ongoing student retention services to students needing assistance.
- \* Conduct supplemental instruction sessions.
- \* Coordinate and schedule the activities of assigned personnel and oversee the completion of tasks.
- \* Evaluate student needs and develop appropriate course of action.
- \* Administer tests and consult with educational departments and instructors.
- \* Draft materials and handouts to be used within an assigned instructional session.
- \* Maintain records and data to monitor and assess students progress.
- \* Provide clerical support to staff as needed.

Qualifications:

REQUISITE TRAINING AND EXPERIENCE AND ABILITIES INCLUDE:

Knowledge of a variety of academic or vocational subject areas; correct English usage, spelling, grammar, punctuation and vocabulary; basic arithmetic; general needs and behavior of students of various ethnic, racial and cultural backgrounds; instructional methods and techniques. Ability to provide tutoring at an advanced level; conduct supplemental instruction sessions and oversee the activities and tasks of assigned personnel. Completion of the twelfth grade in addition to a minimum of a 3.0 GPA with the assigned educational specialty area. Increasingly responsible tutoring experience and

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advanced subject matter expertise in a variety of subject areas.

Desired Qualifications:

Licenses:

Pay Information:

Click

[url=https://www.sdccd.edu/docs/HumanResources/employee%20relations/Salary%20Schedules/2020%20NA for the hourly pay rate.

If you would like to open the link in a different tab or window, right click and select the option.

To apply, visit: [url=https://apptrkr.com/1948468]https://www.sdccdjobs.com

All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact

District Wide

San Diego Community College District

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