

Instructional Assistant
San Diego Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=144057>

Downloaded On: Sep. 24, 2020 2:14pm

Posted Jul. 7, 2020, set to expire Nov. 3, 2020

Job Title	Instructional Assistant
Department	District Wide
Institution	San Diego Community College District San Diego, California
Date Posted	Jul. 7, 2020
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Educational Services Administrative Support/Services
Apply Online Here	https://apptrkr.com/1948198
Apply By Email	
Job Description	

Instructional Assistant

San Diego Community College District

Closing Date:

Position Number:

Location: District Wide

Position Type:

The Position:

Instructional Assistant San Diego Community College District

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The Instructional Assistant class is distinguished from the Instructional Aide class or the Instructional Lab Technician class in that positions assigned to the class of Instructional Assistant provide instructional assistance to students and instructors in an instructional environment.

Click

[url=https://apptrkr.com/get_redirect.php?id=1948198&targetURL=https://www.sdccd.edu/docs/HumanResources/Academic%20Non-Classified%20Employees/Instructional%20Assistant.pdf]here for description

If you would like to open the link in a different tab or window, right click and select the option.

Major Responsibilities:

FUNCTION:

Incumbents operate more independently than Instructional Aides and perform a wider variety of technical and clerical duties, Experience with computers is preferable.

Qualifications:

REQUISITE TRAINING AND EXPERIENCE AND ABILITIES INCLUDE

Any combination of training and experience equivalent to: at least three months of successful work or volunteer experience where the primary focus of the job was to assist or support a supervisor in a functional area, or provide guidance, or customer service to individuals. Basic instructional methods and techniques, oral and written communications skills; operation and uses of microcomputers and peripherals used in college environment, general needs and behavior of students of various ethnic, racial and cultural backgrounds; record-keeping techniques; technical aspects of field of specialty.

Desired Qualifications:

Licenses:

Pay Information:

Click

[url=<https://www.sdccd.edu/docs/HumanResources/employee%20relations/Salary%20Schedules/2020%20NA>]for the hourly pay rate.

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To apply, visit: [url=<https://apptrkr.com/1948198>]<https://www.sdccdjobs.com>



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All applicants must have demonstrated cultural competency and sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and staff.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

District Wide

San Diego Community College District

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