

**Food Delivery Worker, Catering - Dining  
Tufts University**

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Posted Dec. 27, 2019, set to expire May 10, 2020

**Job Title** Food Delivery Worker, Catering - Dining  
**Department**  
**Institution** Tufts University  
Medford/Somerville, Massachusetts

**Date Posted** Dec. 27, 2019

**Application Deadline** Open until filled

**Position Start Date** Available immediately

**Job Categories** Classified Staff

**Academic Field(s)** Dining Services

**Apply Online Here** <https://tufts.taleo.net/careersection/ext/jobdetail.ftl?job=19002148>

**Apply By Email**

**Job Description**

Department Summary:

Tufts Dining is a self-operated food service provider managing a comprehensive collegiate food service program on the Tufts University Medford-Somerville campus delivering high quality, contemporary and innovative food and hospitality services to meet the various needs of students, faculty, staff and visitors in a fiscally responsible manner. Our team operates a progressive resident dining program for approximately 4000 students as well as responsive retail services and a distinctive university catering program serving the campus community totaling 5100 undergraduates, 1700 graduate students, and 2300 faculty, staff and administrators. RESIDENTIAL DINING CENTERS AND CATERING ARE OPEN 7 DAYS A WEEK. WORKING WEEKENDS & EVENINGS WILL BE EXPECTED.

Job Summary: The Receiver/Delivery Worker will be responsible for driving a variety of vehicles for the purpose of the pick-up and delivery of food, beverages and equipment in a timely, efficient, safe, professional and sanitary manner according to the directions of management and within the prescribed

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delivery schedule. The Receiver/Delivery Worker will prepare products and equipment properly and as directed for safe transport or storage. The Receiver/Delivery Worker will be expected to execute the duties of the position with a clear focus on safety of self and others with regards to the lifting, moving, carrying and transporting of products and equipment and the safe and legal operation of the assigned vehicle. The Receiver/Delivery Worker will be responsible for the general care and cleaning of the assigned delivery vehicles, and will also report any malfunctions, problems and accidents (includes near misses) with the operation of assigned vehicles to management immediately.

The Receiver/Delivery Worker will be responsible to keep account of, pick up and return all equipment and return to the proper storage areas within the department. The Receiver / Delivery Worker will communicate with management before discarding any food products or equipment he/she finds faulty or spoiled. S/He may assist with receiving and storing products and supplies from vendor deliveries and with the organization and cleaning of storage areas as needed. S/He may also be called upon to assist with routine sanitation and housekeeping duties in the unit as needed. Will keep a neat and professional appearance and wear Tufts Dining issued attire. Will support all fellow employees when possible and contribute to a respectful and cooperative workplace.

The Receiver/Delivery Driver will be willing to drive to all four Tufts Campuses, Tufts related properties & business locations. S/He will be responsible for controlling the appropriate temperature in the truck during warm weather. The Receiver/Delivery Worker will be required to report all mechanical and cosmetic issues to management immediately. Must demonstrate the ability to work under periods of fast pace and high pressure.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**