

**Koret Swim Instructor & Coach
University of San Francisco**

Direct Link: <https://www.AcademicKeys.com/r?job=133804>

Downloaded On: Feb. 17, 2020 1:10pm

Posted Nov. 20, 2019, set to expire Mar. 18, 2020

Job Title	Koret Swim Instructor & Coach
Department	
Institution	University of San Francisco San Francisco, California
Date Posted	Nov. 20, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Coach
Academic Field(s)	Athletics and Recreation Services
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Apply By Email

Job Description

Koret Swim Instructor & Coach

University of San Francisco

R0002538

USF Hilltop Campus

Job Title:

Koret Swim Instructor & Coach

Job Summary:

The Lifeguard is responsible for the safety & maintenance of the aquatics program at the University of

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San Francisco (USF).

Full Job Description:

MAIN DUTIES & RESPONSIBILITIES

1. Maintain the safety of the patrons in and around the pool
2. Represent the office of RSD in a professional attitude
3. Communicate & enforce all RSD regulations and pool rules in a personable and professional manner.
4. Communicate any potential dangerous elements of the facility to the Aquatics Director.
5. Be a liaison between patrons and the Aquatics Director.
6. Must comply with industry standards for safety and participation.
7. Certifications in Lifeguarding, CPR, First Aid & AED.
8. Must be able to recognize & respond effectively in emergencies in accordance with facility emergency action plans.
9. Work as a team with other lifeguards during daily hours, drills and special events.
10. Create a productive learning environment to ensure growth of the individual as well as the University.

Job Activities to Include:

1. Attend all scheduled staff meetings and inservice trainings.
2. Handle all incidents in a manner appropriate to their training.
3. Be able to respond to an emergency and contact EMS/activate EAP.
4. Complete all reports as needed
5. Read the weekly schedule and set up the pool for various activities such as lap swim, classes, and

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trainings.

6. Pool maintenance as assigned.
7. Perform patron surveillance from the guard stand.
8. Remain alert and use all senses while guarding.
9. To assist with collation of information and entries as necessary ensuring that all records are kept on database and information is disseminated as directed.
10. To assist in ensuring that all waivers, memberships and insurance forms are kept up to date and maintained with the RSD.
11. Other duties as assigned by the Aquatics Director and approved by the Senior Director of the RSD.

Working Hours Hours may vary due to semester school schedule. Ideally 10-20hours per week. The Structure You will report directly the Aquatics Director within the RSD. Significant Decision Making/Influence Certifications, and trainings current and practiced.

- * A minimum of two weeks of sport specific conditioning.
- * Practiced a minimum of two days during the week in which the swim meet is set.
- * The individual's skill level meets and/or exceeds match participation.

Constraints There is a need to adhere to:

1. General Health and Safety of the facility.
2. The post holder will be able to refer matters to the Aquatics Director on a daily basis as necessary, for advice, guidance and consultation.
3. Attendance for assigned shifts.

Working Knowledge There is a need to adhere to:

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1. General health and safety as it pertains to swimming.
2. Record keeping
3. Patron protection.
4. Injury reports and prevention.

Records and Reports Daily activity and participation reports/record keeping are expected. The post holder will compile and record information, results, entries etc. All records and files need to be kept and communicated with the Aquatics Director. The Budget Proposed budget and accountability of any allocated budget is the responsibility of the post holder. This is to include but not limited to cost of safety equipment, and other expected expenses. Contracts N/A Education and Experience The post holder is expected to have a swimming specific qualification and relevant experience. The post holder should be able to carry out the range of duties satisfactorily.

PERSON SPECIFICATION

It is essential that in your application/resume you give evidence or examples of your proven experience in each of the following appointment criteria including the competencies.

EXPERIENCE AND KNOWLEDGE

- 1 Qualification in sport, leisure or related field
- 2 Experience of playing or working in swimming
- 3 Lifeguard experience prior
- 4 Flexibility to work irregular hours

COMPETENCIES

1. Overcomes obstacles or refers problems to managers.
2. Displays sensitivity, tact and diplomacy in all situations and reacts flexibly in responding to rapidly changing circumstances.

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3. Record, monitor and analyze information appropriate to swimming.
4. Organizes the storage of information in an effective and accessible manner.
5. Develops and maintains effective working relationships and demonstrates ability to work in a team.
6. Able to implement plans and is constantly aware of progress as it adheres to health & safety requirements.
7. Provides concise information and advice in clear and explicit manner.

MAIN DUTIES & RESPONSIBILITIES

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Full-Time/Part-Time:

Part time

Pay Rate:

Hourly

To apply, visit [url=https://apptrkr.com/1715531]https://usfca.wd5.myworkdayjobs.com/en-US/USF_Staff/job/USF-Hilltop-Campus/Koret-Swim-Instructor---Coach_R0002538.

The University of San Francisco is located in the heart of one of the worlds most innovative and diverse cities, and is home to a vibrant academic community of students and faculty who achieve excellence in their fields. Its diverse student body enjoys direct access to faculty, small classes and outstanding opportunities in the city itself. USF is San Francisco's first university, and its Jesuit Catholic mission helps ignite a students passion for social justice and a desire to Change the World From Here. For more information, visit <http://www.usfca.edu>.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

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