

PT Police Cadet-1  
Cerritos College

Direct Link: <https://www.AcademicKeys.com/r?job=132679>

Downloaded On: Jan. 23, 2020 4:03am

Posted Oct. 31, 2019, set to expire Feb. 27, 2020

<b>Job Title</b>	PT Police Cadet-1
<b>Department</b>	n/a
<b>Institution</b>	Cerritos College Norwalk, California
<b>Date Posted</b>	Oct. 31, 2019
<b>Application Deadline</b>	5/29/2020
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Public Safety
<b>Apply Online Here</b>	<a href="https://apptrkr.com/1689727">https://apptrkr.com/1689727</a>

**Apply By Email**

**Job Description**

PT Police Cadet-1

Salary: \$12.00 Hourly

Job Type: Short Term Temporary (Hourly)

Job Number: CP C-1

Closing: 5/29/2020 11:59 PM Pacific

Location: Norwalk, CA

Department: CP C-1

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Division: Campus Police

### Description

#### Definition

Under supervision of the Chief of Campus Police or designee, Police Cadets perform a variety of duties to assist the department in meeting its goal of providing a safe environment to facilitate the education of students.

#### Example of Duties

Patrol assigned parking lots by foot, bicycle, electric car or electric cart. Issue accurate and complete parking citations; direct parking lot traffic and emergency vehicles on campus; report criminal/suspicious activity to Police Dispatch; assist staff, students, and visitors with general information requests; provide safety escorts; unlock and secure buildings, offices, and other facilities as assigned, accurately maintain a Daily Activity Log and perform other related duties as assigned.

#### [ b]Knowledge and Abilities

Ability to effectively interact with the public with tact and courtesy; ability to work effectively with hostile or abusive people while remaining calm and professional; ability to work outdoors in all weather conditions; ability to learn and satisfactorily perform all assigned job duties and responsibilities; ability to communicate effectively verbally and in writing.

#### Supplemental Information

#### Required Qualifications

High School Graduation or Equivalent

#### Physical Demands

Ability to walk or stand in place for up to 8 hours; ability to safely operate a bicycle for up to 8 hours; ability to sit and remain observant for up to 8 hours.

#### Conditions of Employment

All Cadets must meet background and character qualifications as determined by the Campus Police Department policies and procedures. All Cadets will be required to be fingerprinted for a criminal history report through the State Department of Justice; produce an original social security card, and submit negative TB test results (must be within the past four years) prior to date of hire.

This is a temporary position. Assignments are contingent upon District needs. Assignments include days, evenings, and occasional weekend hours. This position is scheduled to work no more than 25 hours a week and 175 days a year.

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### College/Department Profile

Cerritos College serves as a comprehensive community college for southeastern Los Angeles County. Communities within the college's district include Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, La Mirada, Norwalk, and portions of Bell Gardens, Lakewood, Long Beach, Santa Fe Springs and South Gate. Cerritos College offers degrees and certificates in more than 180 areas of study in nine divisions. Enrollment currently averages 23,000 students. Visit Cerritos College online at [\[url=https://apptrkr.com/get\\_redirect.php?id=1689727&targetURL=http://www.cerritos.edu\]](https://apptrkr.com/get_redirect.php?id=1689727&targetURL=http://www.cerritos.edu)<http://www.cerritos.edu>. The Cerritos College Police Department is comprised of 13 sworn police officers and a civilian support staff of about 35 employees. It is responsible for providing police services in a large community college in southeast Los Angeles County. The college has an average enrollment of 25,000 students and has approximately 1,200 part-time and full-time employees on a 135 acre campus. The Department is committed to providing access to services which support and enhance student success in a safe campus environment.

### Application Procedure

Application materials must be submitted by the closing date. Applicants who need special services or facilities due to disability in order to apply or interview for this position must notify Human Resources at the time of application or at least 72 hours prior to the closing date or date of a scheduled interview.

To apply, visit

[\[url=https://apptrkr.com/1689727\]](https://apptrkr.com/1689727)<https://www.schooljobs.com/careers/cerritosedu/jobs/2544487/pt-police-cadet-1>

The District ensures that all qualified applicants for employment and employees have full and equal access to employment opportunity, and are not subjected to discrimination in any program or activity of the District on the basis of national origin, religion, age, sex or gender, race, color, medical condition, ancestry, sexual orientation, marital status, veteran status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. .

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact



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