

**Custodian / Laborer (Temp FT)**  
**Community College of Allegheny County**

Direct Link: <https://www.AcademicKeys.com/r?job=131888>

Downloaded On: Jan. 22, 2020 4:19pm

Posted Oct. 21, 2019, set to expire Feb. 15, 2020

<b>Job Title</b>	Custodian / Laborer (Temp FT)
<b>Department</b>	Housekeeping
<b>Institution</b>	Community College of Allegheny County Pittsburgh, Pennsylvania
<b>Date Posted</b>	Oct. 21, 2019
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Facilities/Maintenance/Transportation
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**Job Description**

Custodian / Laborer (Temp FT)

Position Title: Custodian / Laborer (Temp FT)

Department: Housekeeping

Campus: South Campus

Additional Information: **\*\*ONLY REG PART-TIME CCAC SEIU EMPLOYEES MAY BID ON THIS POSTING\*\*** This is a temporary full-time position lasting an unknown length of time.

Performance Evaluation: The successful applicant for this position will be required to successfully complete a post-offer, pre-employment medical examination and performance evaluation.

Benefits: CCAC offers an exceptional benefits package. Highlights include an excellent health plan with very low out-of-pocket expense network option, generous time off and holiday pay, a 403b retirement plan with up to 10% employer match or other options through the State's retirement defined benefit pension system, free employee parking, public service (student) loan forgiveness eligible employer, and employer paid benefits including group life insurance, short-term and long-term disability

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insurance, and flexible spending accounts.

Work hours (for hourly positions): Tuesday - Saturday; 2:30 pm - 10:30 pm Additional hours, including evening and weekend hours, may be needed to meet the needs of the department.

Salary Grade: SEIU A - \$15.95 Job Category: Office Support Staff/Maintenance/Housekeeping

Employment Type: Temporary Full-Time

Job Slot: 3519

Job Open Date: 10/18/2019

Job Close Date: 10/25/2019

General Summary: Performs general housekeeping, janitorial, grounds keeping and general maintenance duties.

Job Specifications:

Must be able to efficiently and properly clean rooms, disposing of trash as necessary.

Education and Experience: High School diploma or GED.

Certifications/Licensures: A valid Pennsylvania driver's license is required for positions that involve driving.

Skill Requirements: Able to read and follow directions printed on cleaning products. Must be able to operate vacuums, rug shampoo machines, lawn mowers, snowplows and related cleaning and gardening equipment. Must be able to make minor repairs, perform routine preventative maintenance, clean equipment and replenish supplies.

Physical Requirements: Involves daily exposure to dirt and grease in both indoor and outdoor settings. Frequently requires physical exertion to reach, bend and stand for long periods of time. Must be able to move, lift, carry and push heavy objects.

Duties:

\* Performs a variety of duties in the following areas: Housekeeping/janitorial: Sweeps, mops, vacuums, scrubs and waxes floors; machine shampoos carpeting; cleans walls, vents, screens, furniture, drinking fountains and other interior fixtures; washes windows, trash cans and glass doors; cleans restrooms and replenishes supplies. Grounds keeping: Cuts grass, plants, shrubbery, weeds gardens, removes snow and spreads salt as necessary; assists in painting outside surfaces, laying concrete and

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constructing fences and other fixtures. General Maintenance: Uses various hand tools to perform minor repairs such as replacing belts and brushes on vacuums; hanging bulletin boards, pencil sharpeners and other items; cleaning basins and yard drains. Assists in raising partitions; breaking up concrete, applying primer and removing paint from surfaces.

\* Sets up and moves furniture, equipment and supplies; empties waste baskets and removes trash; cleans and washes light fixtures and replaces light bulbs.

\* Drives campus vehicles to pick up and deliver supplies and materials; assists in loading and unloading vehicles and moving heavy boxes and supplies.

\* Performs work as directed by housekeeping supervisor or custodial leader.

\* Must be proficient in project work; Stripping and finishing floors, operation of all cleaning equipment, loading and operating the trucks for plowing and salting of the campus.

\* Performs other related duties as required or assigned.

Clearances: Current criminal record/child abuse clearances will be required if offered the position and in order to be employed at the College. The three clearances are Pennsylvania Child Abuse History Clearance, Pennsylvania State Police Criminal Records Check, and Federal Bureau of Investigations (FBI) Criminal Background Check. The College has provided instructions on how to obtain these clearances and are available

[url=[https://apptrkr.com/get\\_redirect.php?id=1673378&targetURL=https://ccac.csod.com/ats/careersite/search](https://apptrkr.com/get_redirect.php?id=1673378&targetURL=https://ccac.csod.com/ats/careersite/search)]

To view the full job posting and apply for this position, go to:

[url=<https://apptrkr.com/1673378>][url=<https://ccac.csod.com/ats/careersite/JobDetails.aspx?id=519&site=3>]

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

Housekeeping

Community College of Allegheny County

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