

Training & Curriculum Specialist (4163U) - 2000 - 2000
University of California Berkeley

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Posted Oct. 14, 2019, set to expire Feb. 8, 2020

Job Title	Training & Curriculum Specialist (4163U) - 2000 - 2000
Department	N/A
Institution	University of California Berkeley Berkeley, California
Date Posted	Oct. 14, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Educational Services
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Job Description

Training & Curriculum Specialist (4163U) - 2000 - 2000
About Berkeley

The University of California, Berkeley, is one of the world's most iconic teaching and research institutions. Since 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world. Berkeley's culture of openness, freedom and acceptanceacademic and artistic, political and culturalmake it a very special place for students, faculty and staff.

Berkeley is committed to hiring and developing staff who want to work in a high performing culture that supports the outstanding work of our faculty and students. In deciding whether to apply for a staff position at Berkeley, candidates are strongly encouraged to consider the alignment of the Berkeley Workplace Culture with their potential for success at

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[url=https://apptrkr.com/get_redirect.php?id=1658684&targetURL=http://jobs.berkeley.edu/why-berkeley.html]http://jobs.berkeley.edu/why-berkeley.html.

Departmental Overview

The UC Berkeley School of Social Welfare's pre-eminent faculty rank top in the nation in per capita productivity. Nationally and internationally recognized as leaders in their fields, our senate faculty conducts cutting-edge research on the major issues facing California, the US and the world. Berkeley Social Welfare field faculty represent a diversity of experience and talents, training and preparing our students to excel as the next generation of social work practitioners, professionals and educators.

The Regional Training Academy Coordination Project provides coordination and leadership for in-service training initiatives throughout California's child welfare system. Primary responsibilities of the Project include identification of statewide training needs and coordination of efforts to address these needs. This involves facilitating an effective response to the training requirements of the ongoing federal Child and Family Services Reviews (CFSRs), and providing a variety of symposia and trainings aimed at improving curriculum development and evaluation of child welfare in-service training across the state.

Responsibilities

General:

- * Facilitate, convene, and serve on statewide and local work groups, task forces and committees, composed of representatives of state and county child welfare agencies, regional public child welfare training academies, other professional organizations, and training providers.
- * Carry out other identified activities of the Coordination Grant with CDSS, and identify new needs from counties, regional training academies and the state.
- * Coordinate training support staff in various training-related tasks.
- * Assist with other CalSWEC activities as requested.

Curricular/Training:

- * Coordinate the development, revision and dissemination of curricula that can be used throughout the state, including ongoing revision and implementation of the California Common Core Curriculum for direct service child welfare social workers and supervisors.
- * Plan and coordinate regional and statewide curriculum development activities and projects based on identified needs and gaps in current training curricula.

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- * Identify and evaluate resources and activities that will advance the development of needed statewide training.
- * Develop and write manuals, handbooks, reports and design training curricula
- * Assist the statewide child welfare in-service training system in obtaining, producing and improving needed teaching materials and curricula.
- * Organize trainings, symposia or other statewide events as needed.
- * Maintain current knowledge of public policies (laws & proposed laws) relating to public social services, especially child welfare services, and how they affect social work training.

Evaluation:

- * Obtain and analyze information about curricula and training delivered by the Regional Training Academies, the University Consortium for Children and Families and the 58 counties.
- * Assess feasibility and needs for a diverse range of educational activities, including training design and delivery (classroom, videoconferences, computer-based training, and evaluation).
- * Assist the Regional Training Academies, counties and other in-service training entities in utilizing training evaluation data to systematically improve materials and curricula.

Required Qualifications

- * Thorough knowledge of functional area and understands how work may impact other areas.
- * Thorough analytical skills to conduct analysis and develop recommendations, demonstrating organization and problem-solving skills.
- * Ability to lead and facilitate collaborative consensus-based strategic planning processes focused on curriculum development and implementation.
- * Develop and maintain cooperative relationships with co-workers, management and representatives of other groups and organizations.
- * Strong analytical, interpersonal, communication, and presentation skills.
- * Excellent writing skills and ability to effectively communicate complex oral and written information in a clear and concise manner.
- * Ability to plan, design and manage complex projects.
- * Working knowledge of training and workforce development, including knowledge of training evaluation methods, frameworks, and trends.
- * Ability to design and implement training needs assessments and to meet identified needs through the collaborative development of training courses, policies, and procedures.
- * Strong interest in research and evaluation principles, particularly as they relate to training.
- * Knowledge, background and experience with culturally-responsive training content in public social services and public child welfare programs.

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- * Computer skills in word processing, database and presentation software.
- * Effectively and cooperatively work with diverse populations.
- * Ability to travel statewide.

Education/Training:

- * Bachelor's degree from an accredited college or university with a major in psychology, sociology, social welfare or a closely related field or equivalent experience/training.

Preferred Qualifications

- * Master's Degree in Social Work (MSW), Sociology, Counseling or Psychology or equivalent experience/training. Experience working in workforce or staff development training programs is preferred. Experience working in public child welfare services is preferred.

Salary & Benefits

For information on the comprehensive benefits package offered by the University visit:

[url=https://apptrkr.com/get_redirect.php?id=1658684&targetURL=http://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html]http://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html

How to Apply

Please submit your cover letter and resume as a single attachment when applying.

Other Information

This is a part-time, 24-hours per week, limited (temporary) position.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Equal Employment Opportunity

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For the complete University of California nondiscrimination and affirmative action policy see:

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To apply, visit

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Please see the job description for contact details pertaining to this university job announcement.