

Swim Lesson Instructor (4128U) 26970 - 1415
University of California, Berkeley

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Posted Oct. 3, 2019, set to expire Jan. 30, 2020

Job Title	Swim Lesson Instructor (4128U) 26970 - 1415
Department	N/A
Institution	University of California, Berkeley Berkeley, California
Date Posted	Oct. 3, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Coach
Academic Field(s)	Athletics and Recreation Services
Apply Online Here	https://apptrkr.com/1644764

Apply By Email

Job Description

Swim Lesson Instructor (4128U) 26970 - 1415
About Berkeley

The University of California, Berkeley, is one of the world's most iconic teaching and research institutions. Since 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world. Berkeley's culture of openness, freedom and acceptanceacademic and artistic, political and culturalmake it a very special place for students, faculty and staff.

Berkeley is committed to hiring and developing staff who want to work in a high performing culture that supports the outstanding work of our faculty and students. In deciding whether to apply for a staff position at Berkeley, candidates are strongly encouraged to consider the alignment of the Berkeley Workplace Culture with their potential for success at

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[url=https://apptrkr.com/get_redirect.php?id=1644764&targetURL=http://jobs.berkeley.edu/why-berkeley.html]http://jobs.berkeley.edu/why-berkeley.html.

Application Review Date

The First Review Date for this job is: June 7, 2019

Departmental Overview

The Cal Youth Swim Lesson Program offers American Red Cross Learn to Swim Program. We are looking for enthusiastic, caring and well qualified staff to teach and oversee our swim lessons to children between the ages of 6 months-16 years. Lessons are located at the beautiful Strawberry Canyon pool and the Golden Bear Pool in the Berkeley hills.

Swim instructors provide instruction in swimming techniques, skills, and water safety to participants in the Cal Youth Camps. Swim instructors are supervised by the Aquatic Coordinator and the Aquatics Director. Applicants must be able to relate well to children. Swim Instructors must also be able to exercise good judgment and safely supervise children. Applicants must have the sensory abilities (e.g. hearing, seeing) necessary to perform the duties of the position. Previous experience as swimming instructor is also preferred.

Responsibilities

Program Instruction (40%)

- * Effectively teach swimming skills and water safety to children in a progressive sequence.
- * Run organized and well executed classes.
- * Incorporate diverse and fun activities into lessons.
- * Assess participant swimming skills for appropriate level placement and for completing progress reports.
- * Interact with every child in the class for each lesson, avoid playing favorites.

Child Supervision & Class Management (40%)

- * Maintain a safe class atmosphere and keep constant watch over participants.
- * Follow check-in/out procedures.
- * Walk children safely between meeting location and pool, monitor locker room changes when

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applicable.

- * Demonstrate good judgement.
- * Resolve disciplinary problems appropriately, complete Incident Reports as needed.

Administrative (15%)

- * Demonstrate responsibility in regard to work schedule, meetings & trainings.
- * Demonstrate responsibility toward equipment, e.g. clipboard, pool toys, pool covers and supplies (keep in order, well maintained, and return to their proper location)
- * Complete and submit paperwork accurately and on time (course record sheets, progress reports, attendance, timesheets, lesson plans, etc.)
- * Maintain and submit copy of current certifications as listed in the job description.
- * Follow all aquatic program, pool facility, camp, and emergency policies & procedures.

Other (5%)

- * Dress in appropriate and well maintained attire/uniform while instructing. Instructors are required to purchase their own navy blue one-piece or two-piece workout swimsuit.
- * Maintain a positive attitude while working, help wherever needed, work well with co-workers.
- * Display good customer service skills, especially with the public, parents, and recreational swimmers.
- * Accept feedback and make necessary corrections.
- * Display appropriate behavior (action and language) around campers, parents, and staff.
- * Perform miscellaneous tasks as requested by supervisor.

Required Qualifications

- * Experience as a swimming instructor and aquatic activities. Ability to work with children
- * Sensory abilities (hearing, seeing, etc) necessary to perform the duties of the position.

Certifications

- * American Red Cross First Aid

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- * American Red Cross CPR and AED for Adult and Child
- * Ability to work and relate well with children (ages 6 months -18 years old)

Preferred Qualifications

- * Experience managing swim lesson program.
- * Experience supervising staff and working with children.

Salary & Benefits

The hourly salary is \$15.00

For information on the comprehensive benefits package offered by the University visit:

[url=https://apptrkr.com/get_redirect.php?id=1644764&targetURL=http://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html]http://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html

How to Apply

Please submit your cover letter and resume as a single attachment when applying.

Other Information

This is a part time (15% FTE) contract position with an approximate end date of 10/1/2019

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Mandated Reporter

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This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant see:

[url=https://apptrkr.com/get_redirect.php?id=1644764&targetURL=http://www.eeoc.gov/employers/upload/pos

For the complete University of California nondiscrimination and affirmative action policy see:

[url=https://apptrkr.com/get_redirect.php?id=1644764&targetURL=http://policy.ucop.edu/doc/4000376/Nondis

To apply, visit

[url=https://apptrkr.com/1644764]https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/H

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Please see the job description for contact details pertaining to this university job announcement.