

Residence Hall Director
University at Buffalo, The State University of New York

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Posted Sep. 27, 2019, set to expire Jan. 27, 2020

Job Title	Residence Hall Director
Department	Campus Living
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Sep. 27, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Residential Life
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Job Description

Position Summary

This is a professional, full-time, 12-month position. The Residence Hall Director (RHD) is responsible for the residential life functions in one or more residence halls generally housing up to 600 students. Through supervision of one or more Graduate Assistants (Assistant Hall Director/ARD) and approximately 16-24 paraprofessional staff members the RHD fosters a clean, safe, positive and inclusive community environment that encourages students to develop their full potential. This position includes educational, supervisory and administrative functions that promote student engagement, academic success, personal development and a strong sense of community through the implementation of a residential curriculum.

Campus Living, a unit with the Division of Student Life, serves to provide the best residential living experience for students at the University at Buffalo. Campus Living offers quality, affordable and desirable campus housing in support of the university's mission. Campus Living is comprised of 13

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residential buildings and five apartment complexes accommodating residents on both the North and South Campuses.

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

Bachelor's degree with one year of experience in college student supervision, judicial affairs, orientation or student activities. Excellent administrative and communication skills are required. Based on the need to respond to crisis situations and serve on a duty rotation, travel within the campus and between campuses is required. Candidates will need to demonstrate their ability to meet the transportation needs of the position.

Preferred Qualifications

Master's Degree in Student Personnel, Higher Education Administration, Counseling, Education or a related field with one to three years of post-bachelor's experience in residence hall or university apartment administration is preferred. Due to the transportation needs of the position a valid license to operate a motor vehicle in NYS is preferred.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact