

Temporary Instructional Designer The University of St. Thomas

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Posted Jul. 19, 2019, set to expire Nov. 18, 2019

Job Title	Temporary Instructional Designer
Department	
Institution	The University of St. Thomas St. Paul, Minnesota
Date Posted	Jul. 19, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Part-Time/Temporary Staff
Academic Field(s)	Information Technology Educational Services
Apply Online Here	https://staffemployment-stthomas.icims.com/jobs/4107/temporary-instructional-designer/job?in_iframe=1

Apply By Email

Job Description

Temporary Instructional Designer

OVERVIEW

The University of St. Thomas invites qualified candidates to apply for a Temporary Instructional Designer position within the Information Technology Services Department.

This position is expected to last approximately six months, depending on business needs

The University of St. Thomas embraces diversity, inclusion, and equal opportunity for all. Our convictions of dignity, diversity and personal attention call us to embody and champion a diverse, equitable and inclusive environment. We welcome applicants of diverse races, ethnicities, geographic

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origins, gender identities, ages, socioeconomic backgrounds, sexual orientations, religions, work experience, physical and intellectual abilities, and financial means. We are committed to building a team that represents a variety of backgrounds, perspectives, and skills. This commitment is consistent with our mission to inspire our students, using the Catholic intellectual tradition, to think critically, work skillfully, and act wisely – all for the common good. A successful candidate will possess a commitment to the ideals of this mission.

JOIN OUR COMMUNITY

The University of St. Thomas offers a competitive and comprehensive benefits program, which includes:

Up to 100% tuition remission for employees, spouses, and dependents upon eligibility

A generous Employer retirement contribution of 9.4% of annual salary upon eligibility

Medical, dental, and vision options

Employer-paid disability, life, and AD&D benefits

JOB SUMMARY

This position will work with subject matter experts (SME) to design and develop online learning in a variety of non-credit formats including hybrid courses, micro-learning, instructional modules and mobile. They will participate in all phases of the process including analysis, requirements gathering, design, development, testing and evaluation. This position will also interact with web designers and STELAR staff in the design and delivery of non-credit programming. This position at times will assist STELAR staff with academic support, non-credit or otherwise.

To qualify for this position the candidate must have experience with industry standard tools and methodologies regarding project management, requirement development, instructional and interactive design process, usability, and user experience to be able to recommend and evaluate non-credit programming and delivery.

This person serves on project teams and should have an intermediate to advanced level of knowledge and experience with all of these above mentioned processes and related tools.

ESSENTIAL FUNCTIONS:

Online Instructional Design and User Experience

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Collaborate with SME's in the design and development of online non-credit courses. Ensure that the content and instructional strategies meet established learning objectives. Work with Web designers and STELAR staff in the creation of interactive media. Work with STELAR staff to select and support appropriate learning technologies. Remains current on design, instructional research and user experience principles. Be knowledgeable about current St. Thomas learning platforms (e.g. – Canvas, Bridge), or have the ability to be trained on those platforms.

Is proficient with and follows ITS procedures for communication updates and guidelines. Remains current on information about technology trends. Performs other duties as assigned.

QUALIFICATIONS

Minimum Qualifications:

Bachelor's degree in Marketing, Education, Instructional Design, or a closely related field

Two (2) years of professional level experience providing instructional design support to a variety of audiences

Preferred Qualifications:

Masters degree

Previous experience in a higher education/instruction/marketing environment

HOW TO APPLY

On the University of St. Thomas Jobs page, follow the instructions to complete an online application which includes uploading a resume and copy/pasting a job specific cover letter.

In light of its commitment to create and maintain a safe learning and working environment, employment with the University of St. Thomas requires consent and successful completion of a background screening.

The University of St. Thomas, Minnesota Human Resources Department advertises the official job listing on its website at www.stthomas.edu/jobs.

The University of St. Thomas is an Equal Opportunity Employer



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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