

Operations Coordinator, Fisher Student Center
Bryant University

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Posted Jul. 18, 2019, set to expire Nov. 17, 2019

Job Title	Operations Coordinator, Fisher Student Center
Department	OSTA-Office of Campus Engagement
Institution	Bryant University Smithfield, Rhode Island
Date Posted	Jul. 18, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Coordinator
Academic Field(s)	Student Services
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Job Description

The Operations Coordinator will assist the Associate Director of Financial Services and Operations with the operation of the Information Center including supervision of student staff. Additional responsibilities include, expansion, innovation and marketing of current services (specifically the student shuttle service), management of FSC van requests, and other duties as assigned.

This position is a 10-month, 20 hour per week, non-benefits eligible position. Availability on nights and weekends may be required.

Student Engagement strives to create an inclusive atmosphere that fosters personal and professional growth through leadership, programming, service opportunities and new student programs. Built on the foundation of the Fisher Student Center, the "living room of the campus," we provide the services and programs which enhance the life of our community. Our team supports, challenges and mentors students, employees and organizations to fulfill the mission and vision of Bryant University.



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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