

**Lead Food Service Worker, Retail (5452C)
University of California, Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=125229>

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Posted Jul. 5, 2019, set to expire Oct. 30, 2019

Job Title	Lead Food Service Worker, Retail (5452C)
Department	N/A
Institution	University of California, Berkeley Berkeley, California
Date Posted	Jul. 5, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Dining Services
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Apply By Email

Job Description

Lead Food Service Worker, Retail (5452C)

About Berkeley

The University of California, Berkeley, is one of the world's most iconic teaching and research institutions. Since 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world. Berkeley's culture of openness, freedom and acceptance academic and artistic, political and cultural make it a very special place for students, faculty and staff.

Berkeley is committed to hiring and developing staff who want to work in a high performing culture that supports the outstanding work of our faculty and students. In deciding whether to apply for a staff position at Berkeley, candidates are strongly encouraged to consider the alignment of the Berkeley Workplace Culture with their potential for success at

[url=https://apptrkr.com/get_redirect.php?id=1520559&targetURL=http://jobs.berkeley.edu/why-

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[berkeley.html](http://jobs.berkeley.edu/why-berkeley.html)]<http://jobs.berkeley.edu/why-berkeley.html>

Application Review Date

The First Review Date for this job is: July 12, 2019

Departmental Overview

At Cal Dining, we believe that breaking bread together is a unique aspect of dining on-campus with friends, faculty or staff. Our focus is on nourishing the Cal community, both for physical and social well-being, through customer-driven programs, culinary excellence and campus social responsibility.

Our service philosophy is centered around three key principles:

- 1.) Flavor & Variety - We are committed to providing great tasting food for every palate. Our award winning program features a wide-variety of seasonal menus and ethnic specialties. We've partnered with top chefs and restaurateurs to bring quality offerings to our locations.
- 2.) Health & Wellness - As leaders in providing healthier-for-you foods, we transitioned to natural, organic and trans-fat free food products and are 99.9% free of partially hydrogenated oils (PHO) in over 4,000 products.
- 3.) Social Responsibility - We continually strive to do everything possible to minimize our environmental footprint. As a responsible neighbor, we are dedicated to supporting the Cal community, expanding our ecological efforts and encouraging our customers to do the same. The Cal Dining team aims to be responsive by listening to our customers and responding to each and every customer comment. We demonstrate our commitment to responsibility by being the best possible stewards of our customer's financial resources. We strive to provide best-in-class service, all while upholding the values of the UC Berkeley community.

Responsibilities

Food Production

- * Responsible for merchandizing and replenishing products on display and in display cases in an attractive manner.
- * Train and direct service staff in food preparation and customer service standards.
- * Set-up, prepare, replenish, and distribute beverages, food and non-food products in designated areas to ensure availability in a timely manner to meet customer demand.
- * Assemble and prepare food products and beverages to support service and menu production, in adherence to Cal Dining service and production standards following standard HACCP principles of

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food preparation, safety, and sanitation in food production and service.

- * Store leftover items following standards for safe food handling.
- * Maintain inventory control.
- * Assist in monthly inventories of all products.
- * Complete production information as required per location.
- * Track and record food waste and any donations.

Cashiering Control

- * Assign cashiers to various areas to meet customer demand, issue change, and cover breaks during a work shift.
- * Accurately operate the electronic point-of-sale (cash register), including: count customers' change, provide receipts, correctly process on-line card transactions, ask supervisor for change in a timely manner to meet customer demand.
- * Support cashiering assignments, as required.
- * May need to open or close restaurant in manager's absence.

Customer Service

- * As a team leader, demonstrate high level of customer service including: greet/direct customers, assist disabled students, distribute/collect Comment Cards, answer general

informational questions (e.g. meal service and meal plan options, meal hours, guest pricing, etc.).

- * Work closely with managers, supervisors and co-workers to effectively achieve the goals and objectives of the University and Cal Dining.
- * Ensure all operational areas are clean and organized in a timely manner to meet customer demand.
- * Knowledgeable about food being served, including allergens, ingredients, etc.
- * Establish and maintain positive relations with our customers.
- * Listen, and if possible, resolve customers' needs and report them to the manager and/or supervisor.
- * Interact enthusiastically and pleasantly with customers and co-workers to ensure a positive interaction and outcome in every interaction.
- * Responsible for practicing good stewardship with university and customer resources.

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Health and Safety Standards

- * Ensure the cleanliness, safety, and sanitation of designated storage, work and service areas, large and small equipment and utensils used in food production.
- * Assist in maintaining cleanliness, sanitation and overall appearance of the operation: sweep, mop, wipe, wash, empty trash and pick up debris.
- * Remove and properly dispose of trash, compost, and recyclable materials.

Required Qualifications

- * Food preparation experience.
- * Customer service experience.
- * Demonstrated ability to direct the work of others.
- * Ability to read, write, speak and understand English and follow oral/written instructions.
- * Must be able to lift and carry up to 50 lbs.
- * Ability to operate and maintain restaurant food service equipment.
- * Experience in a retail food service environment.

Preferred Qualifications

- * Large volume food service experience.
- * Cash handling experience in a retail environment.
- * Inventory management.
- * ServSafe or Food Service Handler Certification.

Salary & Benefits

Salary is set at step 1: \$17.07 per hour

For information on the comprehensive benefits package offered by the University visit:

[url=https://apptrkr.com/get_redirect.php?id=1520559&targetURL=http://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html]http://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html

How to Apply

Please submit your cover letter and resume as a single attachment when applying.

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Other Information

This is a partial year career position with a furlough.

This position is governed by the terms and conditions in the agreement for the Service Unit (SX) between the University of California and the American Federation of State, County and Municipal Employees (AFSCME). The current bargaining agreement manual can be found at:

[url=https://apptrkr.com/get_redirect.php?id=1520559&targetURL=http://ucnet.universityofcalifornia.edu/labor/units/sx/index.html]http://ucnet.universityofcalifornia.edu/labor/bargaining-units/sx/index.html

To apply, visit

[url=https://apptrkr.com/1520559]https://jobsprod.is.berkeley.edu/psp/jobsprod/EMPLOYEE/HRMS/c/HRS_HF

EEO/AA Policy

[b]Equal Employment Opportunity[/b]

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant see:

[url=https://apptrkr.com/get_redirect.php?id=1520559&targetURL=http://www.eeoc.gov/employers/upload/pos

For the complete University of California nondiscrimination and affirmative action policy see:

[url=https://apptrkr.com/get_redirect.php?id=1520559&targetURL=http://policy.ucop.edu/doc/4000376/Nondis

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Please see the job description for contact details pertaining to this university job announcement.