

Associate Attorney  
University of San Francisco

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<b>Job Title</b>	Associate Attorney
<b>Department</b>	N/A
<b>Institution</b>	University of San Francisco San Francisco, California
<b>Date Posted</b>	May 23, 2019
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Legal Services
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<b>Job Description</b>	

Associate Attorney

University of San Francisco

R0000024

USF Hilltop Campus

Job Title:

Associate Attorney

Job Summary:

The Immigration & Deportation Defense Clinic at the University of San Francisco is seeking an

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associate attorney who has experience in immigration law and deportation defense. The attorney will work primarily on cases involving asylum and special immigrant juvenile status for children and families throughout Northern and Central California who are in removal proceedings in the San Francisco Immigration Court. The primary responsibility is the delivery of legal services not clinical student supervision.

Full Job Description:  
Job Responsibilities

- \* Under the supervision of the Clinic's Supervising Attorney, handle a caseload of at least 30 active removal defense cases;
- \* Attend master calendar, family and probate hearings and asylum interviews as needed;
- \* Participate in staff meetings;
- \* Assist with periodic trainings and know your rights presentations throughout California;
- \* Serve as a representative of the Clinic with local coalitions, including the SFILDC, which entails attending monthly meetings, assisting with Rapid Response and the Attorney of the Day Program.

Job Requirements

- \* Member of the California State Bar;
- \* Fluency in Spanish required;
- \* One to three years' experience working in immigration removal defense, with an emphasis on both asylum and Special Immigrant Juvenile Status;
- \* Excellent verbal, interpersonal, and writing skills;
- \* Experience working with children, preferably immigrant and refugee children, and survivors of abuse, human trafficking, or other trauma;
- \* A strong record of cultural competence and cross-cultural communication skills;
- \* Ability to work efficiently and effectively under pressure and in crisis situations;
- \* Ability to work collaboratively with attorneys, paralegals and social services providers;
- \* Be willing to travel out of the Bay Area approximately once a week;
- \* Prior experience working with community based organizations.

Salary & Benefits:

Salary range: \$67,000-\$73,000, commensurate with experience. Benefits include fully paid health insurance (medical, dental, and vision) and generous paid leave.

Full-Time/Part-Time:

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Full time

Pay Rate:  
Salary

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The University of San Francisco is located in the heart of one of the worlds most innovative and diverse cities, and is home to a vibrant academic community of students and faculty who achieve excellence in their fields. Its diverse student body enjoys direct access to faculty, small classes and outstanding opportunities in the city itself. USF is San Francisco's first university, and its Jesuit Catholic mission helps ignite a students passion for social justice and a desire to Change the World From Here. For more information, visit <http://www.usfca.edu>.

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### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

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