

Public Safety Officer
The University of St. Thomas

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Posted May 15, 2019, set to expire Sep. 14, 2019

Job Title	Public Safety Officer
Department	
Institution	The University of St. Thomas St. Paul, Minnesota
Date Posted	May 15, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Public Safety
Apply Online Here	https://staffemployment-stthomas.icims.com/jobs/4100/public-safety-officer/job?in_iframe=1

Apply By Email

Job Description

Public Safety Officer

OVERVIEW

The University of St. Thomas, Department of Public Safety, one of the regionally recognized leaders in college and university campus public safety, is seeking highly qualified candidates for full-time Public Safety Officer roles.

The University of St. Thomas embraces diversity, inclusion, and equal opportunity for all. We are committed to building a team that represents a variety of backgrounds, perspectives, and skills. This commitment is consistent with our mission to inspire our students, using the Catholic intellectual tradition, to think critically, work skillfully, and act wisely – all for the common good. A successful

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candidate will possess a commitment to the ideals of this mission.

JOIN OUR COMMUNITY

The University of St. Thomas offers a competitive and comprehensive benefits program, which includes:

Up to 100% tuition remission for employees, spouses, and dependents upon eligibility

A generous Employer retirement contribution of 9.4% of annual salary upon eligibility

Medical, dental, and vision options

Employer-paid disability, life, and AD&D benefits

JOB SUMMARY

Public Safety plays a major role in protecting the St. Thomas community, and has a proven history of educating, training and enhancing the job skills necessary for professional career advancement in policing and the private security industries. Full time employees are eligible for 100% tuition remission applicable toward bachelor's degrees including sociology or criminal justice/law enforcement and master's degrees including police leadership following one year of full time employment.

ESSENTIAL FUNCTIONS

Protect life, safeguard property and maintain peace and order at two urban campus locations through enforcement of local, state and federal laws as well as university rules and regulations

Proactively patrol a residential community of nearly 2,500 people

Prevent crime

Respond to emergency situations

Work closely with local police and emergency service personnel

Establish and foster community relationships

Conduct preliminary investigations involving criminal or suspicious activity

Prepare, write and file reports

QUALIFICATIONS

Education/Experience Required:

High School diploma or the equivalent (e.g., GED)

Two years of relevant public safety experience

OR

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Associate's degree in a relevant field plus completion of relevant Skills training

Required Qualifications:

Must have a valid driver's license

Must be able to pass the self-defense and training programs within the first six months of training as a condition of employment

Additional Qualifications:

Knowledge of procedures for effective security, codes and regulations related to the work, law enforcement procedures and terminology, and techniques for dealing with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, in person, often where relations may be confrontational or strained

Understanding of law enforcement and legal issues that impact campus public safety officer duties
basic computer applications related to the work

Ability to interpret, apply and explain applicable laws, codes and regulations; making sound decisions in emergency situations

Preferred Qualifications:

College coursework/degree in a related or associated field

Special attention will be given to applicants with campus public safety experience or those who are licensed or eligible to be licensed as a peace officer and are interested in furthering their career in law enforcement

An extensive employment and criminal background check and pre-employment physical will be required as a part of the hiring process. Full disclosure of all felony and/or misdemeanor violations is required after an offer has been made.

PHYSICAL REQUIREMENTS

Ability to work in and move about an office setting; ability to use a computer and other office equipment; ability to drive a motor vehicle in order to visit various university locations; ability to read printed materials; stamina to perform sustained physical labor, including standing, walking, climbing and working in confined or awkward spaces; strength to effectively subdue and/or remove persons in difficult or emergency situations; and ability to communicate in person and over the telephone. The

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University provides reasonable accommodations to qualified individuals with disabilities who require and request accommodations in order to perform the essential functions of their jobs.

HOW TO APPLY

On the University of St. Thomas Jobs page, follow the instructions to complete an online application which includes uploading a resume and copy/pasting a job specific cover letter.

The University of St. Thomas, Minnesota Human Resources Department advertises the official job listing on its website www.stthomas.edu/jobs.

The University of St. Thomas is an Equal Opportunity Employer

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact