

Communications Specialist (One or More Positions) -
EXTENDED
South Orange County Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=122042>

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Posted Apr. 11, 2019, set to expire Aug. 11, 2019

Job Title	Communications Specialist (One or More Positions) - EXTENDED
Department	Public Information (Dist-011-091)
Institution	South Orange County Community College District South Orange County, California
Date Posted	Apr. 11, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff Classified Staff
Academic Field(s)	Communications/Public Relations
Job Website	http://jobs.socccd.edu/postings/9873
Apply By Email	

Job Description

Under direction from the District Director of Public Affairs and Government Relations, the Communications Specialist performs a wide variety of moderately complex technical, project-based, office operational support functions and records management in support of communications, legislative, marketing, district events and related efforts; and performs related duties as assigned.

Assists in the coordination of events and communicates with a variety of audiences, including District trustees, faculty, staff, elected officials and residents to inform, engage and build support for District operations, goals, projects and programs.

Contact Information



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applying for or inquiring about this job announcement.

Contact

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