

Facility Operations Assistant 1  
University at Buffalo, The State University of New York

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Posted Apr. 9, 2019, set to expire Aug. 9, 2019

<b>Job Title</b>	Facility Operations Assistant 1
<b>Department</b>	Facilities Campus Operations
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Apr. 9, 2019
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Facilities/Maintenance/Transportation
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<b>Job Description</b>	

**Position Summary**

The successful candidate will:

- ? Perform moderate to heavy physical labor in all weather conditions for sustained periods of time
- ? Possess the ability to properly and safely use a variety of hand and basic power tools in the performance of grounds maintenance duties that include shoveling, raking, sweeping, grass cutting, weeding, debris and garbage removal, and athletic field striping; snow and ice removal tasks include hand shoveling of walkways and stairs, bus stops, doorways, and handicapped access areas.
- ? Be willing to work overtime for snow removal and other seasonal requirements.
- ? Be required to perform routine preventive maintenance on assigned equipment.

Since the activities of other employees depend upon the availability of the employee in this position, reliable attendance is a factor that will be considered when filling this vacancy.

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University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

**Departmental Operating Needs**

**Minimum Qualifications**

There are no education or experience qualifications for this class. Applicants must be physically able to perform the tasks of the position and be able to understand and carry out written or oral instructions. Incumbent must be willing to work overtime for snow removal and other seasonal requirements.

Candidates must possess a valid Class D New York State driver's license.

**Preferred Qualifications**

Experience with landscaping.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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