

Project Manager - Information Technology Department
Embry-Riddle Aeronautical University

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Posted Feb. 5, 2019, expired Jun. 7, 2019

Job Title Project Manager - Information Technology Department

Department

Institution Embry-Riddle Aeronautical University

Daytona Beach, Florida

Date Posted Feb. 5, 2019

Application Open until filled

Deadline

Position Start Available immediately

Date

Job Categories Director/Manager

Professional Staff

Academic Field(s) Information Technology

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Job Description

Information Technology is seeking an experienced Project Manager to oversee the design, planning, and implementation of innovative technology projects in support of the University's strategic planning initiatives. This role includes leading the project team, coordinating across the overall program, planning, scope, risk and schedule management and troubleshooting. An in-depth understanding of Project Management Methodologies, such as Waterfall and Agile and the ability to leverage the most appropriate methodology to successfully manage the project is required. This role involves analyzing new and complex project related problems and creation of innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components. Lead the planning and implementation of university projects, involving the following: Define project scope, goals, and deliverables for technology projects Develop full scale project plans utilizing the appropriate methodology Assemble and coordinate project staff, which includes IT and non-IT personnel Manage

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project budgetPlan and schedule project timelines utilizing IT processesTrack project deliverables using IT toolsProvide direction and support to the project teamIdentify and manage project riskQuality assurance on project deliverablesMonitor and report on progress or the project to all stakeholdersImplement and manage project change process to achieve project objectivesProject evaluations and assessment of results

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact