

Annual Giving Associate
Worcester Polytechnic Institute

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Job Title	Annual Giving Associate
Department	Lifetime Engagement for Alumni, Parents and Friends
Institution	Worcester Polytechnic Institute Worcester, Massachusetts
Date Posted	Feb. 13, 2018
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Institutional Advancement Administrative Support/Services
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Job Description	

Annual Giving Associate

Worcester Polytechnic Institute

Department: Lifetime Engagement for Alumni, Parents and Friends



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Position Status: Administrative Non-Exempt Positions

Basic Function:

The annual giving team is seeking a self-starter with experience and/or education in marketing, sales and/or data analysis to join a high-functioning team that recently surpassed its previous year's goals. This position will blend administrative and professional responsibilities to include coordinating and providing project management in support the Office of Lifetime Engagement. Programs include the President's Circle, Reunion program, Parents Fund, Graduates of the Last Decade (GOLD), Senior Class Gift and Call Center.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Lifetime Engagement for Alumni, Parents and Friends
Worcester Polytechnic Institute

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