

## Telecommunication Technician Lee College

Direct Link: <https://www.AcademicKeys.com/r?job=233950>

Downloaded On: May. 21, 2024 12:39am

Posted Apr. 3, 2024, set to expire Mar. 28, 2025

<b>Job Title</b>	Telecommunication Technician
<b>Department</b>	Information Technology
<b>Institution</b>	Lee College Baytown, Texas

<b>Date Posted</b>	Apr. 3, 2024
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<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately

<b>Job Categories</b>	Professional Staff
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<b>Academic Field(s)</b>	Information Technology
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**Job Description**

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**Telecommunication Technician**

**Salary:**

**Job Type:** Full-Time

**Job Number:** FY2300082

**Location:** Main Campus - Baytown, TX

**Division:** Information Technology

**Position Overview**

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Starting salary is \$43,908 to \$49,410. The initial salary offer is commensurate with education and related work experience.

Install and relocate telephone and network cabling and related equipment. Keep track of and run monthly telephone billing for all departments on campus. Communicate with outside vendors on needs of the telecommunication area, for example, Verizon, ATT long distance, etc. Troubleshoot network and telephone problems for classrooms and faculty/staff offices. Install and maintain emergency notifications system, smart classroom equipment and camera equipment.

### **Essential Duties & Responsibilities**

- Install phone, Smart Classroom, video and network cabling.
- Maintain job related equipment, tools and vehicle.
- Maintain VoIP phone system, voicemail and billing system.
- Troubleshoot problems with network, phone, security cameras and wireless access points.
- Work with other departments to plan moves, adds and changes.

### **Additional Duties & Responsibilities**

- Assist Desktop Support Technicians and Network Operations Manager in correcting network related problems.
- Insure that all communications are up and running daily to insure student, staff and faculty can perform
- Perform other duties assigned.

### **Minimum Education, Experience, Knowledge, Skills & Abilities**

- Successful completion of fifty (50) college credit hours
- Six (6) months of related experience or training
- Able to work on ladders, scaffolding, and other tall structures
- Must be available to work evenings and weekends when needed to ensure the least interference with students and staff
- Effective communication skills; ability to discuss problems with customers and ensure quick and proper trouble diagnosis to correct problems in the least amount of time

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- Ability to stoop, bend, climb ladders, pull wire, kneel, and crawl to make repairs, adjust, and/or install equipment

*Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.*

To apply, please visit <https://www.schooljobs.com/careers/lee/jobs/3624655/telecommunication-technician>

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

Lee College

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