

Field Education Coordinator  
University at Buffalo, The State University of New York

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Downloaded On: May. 9, 2024 2:43am

Posted Feb. 28, 2024, set to expire Aug. 4, 2024

<b>Job Title</b>	Field Education Coordinator
<b>Department</b>	Field Education
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Feb. 28, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Coordinator
<b>Academic Field(s)</b>	Educational Services
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/48831">https://www.ubjobs.buffalo.edu/postings/48831</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Position Summary

The [School of Social Work](#) seeks a **Field Education Coordinator** who will work collaboratively with the Field Education team to deliver field education curriculum, with primary responsibilities in the online MSW program. This position requires an individual who has experience developing and maintaining community partnerships, enjoys learning and implementing new technology, and thrives in a fast-paced environment.

Essential responsibilities include:

- Interview, assess, and assign online MSW students to field placements in their region
- Provide faculty liaison duties for specified group of students by conducting field visits and

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- ensuring field placement requirements are met
- Identify and develop new field placement sites
- Use field placement software to communicate with specified group of students and to match students with field placement sites
- Collaborate in the planning and implementation of field education events

### **Outstanding Benefits Package**

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit – all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefit packages](#).

### **About The University at Buffalo**

The University at Buffalo (UB) is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

### **Minimum Qualifications**

Master of Social Work (MSW) degree with 1 year of related professional social work experience.

### **Preferred Qualifications**

- Experience working with individuals at a distance through virtual meeting platforms
- Advanced verbal and written communication skills
- Ability to learn and use student placement software
- Experience with fostering and maintaining community partnerships
- Knowledge of and experience with experiential learning
- Experience with conflict resolution and problem solving

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**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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