

University Police Communications and Security Specialist

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University at Buffalo, The State University of New York

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Posted Feb. 29, 2024, set to expire Aug. 4, 2024

Job Title	University Police Communications and Security Specialist 1
Department	University Police
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Feb. 29, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Public Safety
Job Website	https://www.ubjobs.buffalo.edu/postings/48804

Apply By Email

Job Description

Police Dispatchers perform a full range of radio and telephone operational duties in this 24-hour facility. This is a 24/7, 365 day a year operation and Police Dispatchers will be required to work all days and shifts as required. Dispatchers are required to:

- Use a computer-aided dispatch and RMS system to receive emergency calls from the public requesting police, fire, medical or other emergency services.
- Determine the nature and location of the emergency; determine priorities, and dispatch police or other emergency units as necessary and in accordance with established procedures.
- Receive and process emergency calls, maintain contact with all units on assignment, maintain status and location of police and fire units.
- Monitor direct emergency alarms, answer non-emergency calls for assistance. Enter, update and

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retrieve information from a variety of computer systems.

- Receive requests for information regarding vehicle registration, driving records and warrants, and provide pertinent data.

The mission of the [University at Buffalo Police Department](#) is to provide a safe, friendly and welcoming environment for students, visitors, faculty and staff to live, learn, work and play.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness.

Visit our [benefits website](#) to learn about our benefit packages.

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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