

National Program Manager - New Entry Program,
Friedman School of Nutrition
Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=229637>

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Posted Jan. 29, 2024, set to expire Dec. 31, 2024

Job Title	National Program Manager - New Entry Program, Friedman School of Nutrition
Department	
Institution	Tufts University Medford, Massachusetts
Date Posted	Jan. 29, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Research/Technical/Laboratory Agriculture/Animal Care
Job Website	https://jobs.tufts.edu/jobs/20106?lang=en-us&iis=Job+Board&iisn=AcademicKeys

Apply By Email

Job Description

Overview

[New Entry Sustainable Farming Project \(New Entry\)](#) improves our local and regional food systems by training the next generation of farmers to produce food that is sustainable, nutritious, and culturally-appropriate and making this food accessible to individuals regardless of age, mobility, ethnicity, or socio-economic status. In doing this work, we provide critical training, career development, and economic opportunity to new farmers. New Entry operates three main programs: Farmer Training (courses, workshops, incubator farm program), Food Hub (CSA, food access, farm-to-institution), and Regional/National Programs (FIELD Network, collaborative training and research projects). New Entry is a program of the Tufts University Friedman School of Nutrition Science and Policy's Agriculture, Food and Environment program.

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What You'll Do

This is an on-site position based at New Entry's Beverly, MA, Moraine Farm Office. This is also a two-year limited term position that is renewable based upon continued funding.

The National Program Manager provides management and oversight for New Entry's beginning farmer land-based training networks and leads robust program evaluation strategies locally and nationally. The Program Manager will handle the below responsibilities:

- Oversight of the FIELD Network, a national technical assistance (TA) and capacity building networks for land-based experiential beginning farmer training programs
- Lead national program strategy and development
- Conduct outreach to national organizations, particularly in underserved communities
- Manage and build partner relationships
- Support technical assistance for partner organizations and connect them to our network partners for information sharing and program development resources
- Develop educational resources, toolkits, guidebooks, and webinars to support successful programs
- Lead program evaluation, data collection, monitoring, and project reporting
- Organize and manage annual conferences and convenings of national partners.

This position requires strong strategic planning, project management, leadership, evaluation, and networking skills.

What We're Looking For

Basic Requirements:

- Knowledge and skills as typically acquired by a Bachelor's degree
- Skills and knowledge in multiple aspects of beginning farmer training programs, community organizing, food security, and/or gained through experience working with diverse ethnic, cultural, and socio-economic groups
- Significant work experience in the non-profit sector (at least 5-8 years) with national outreach, and educational resource and fund development, and a minimum of 2 years supervisory experience
- Experience networking with multiple organizations and collaborative networks
- Demonstrated leadership and communication skills in networking/relationship building across disparate partners and interests
- Significant experience in program evaluation, designing surveys, and leading multi-stakeholder assessments
- Ability to analyze data, capture trends, insights, and needs of partners and develop clear, actionable vision and related programming to respond to needs and synthesize ideas / present vision for future to network leadership
- Experience with event planning, conference organization, and multi-stakeholder gatherings
- Ability to lead projects independently
- Ability to coordinate innovative programming with multiple partners
- Experience working with social media, web-based/online learning, and web resource development
- Strong commitment to racial equity and social justice
- Strong organizational skills and acute attention to detail
- Self-directed and works well within a rapidly-changing, high-performance environment

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- Effective oral, written, and interpersonal communication skills and ability to write well and develop compelling impact reports
- Proficiency with standard computer software (MS Office, Social Media, website content development, graphic design, Excel database)

Preferred Qualifications:

- Master's degree or suitable equivalent work experience
- Experience with Salesforce CRM
- Demonstrated research capacity – ability to explore new areas of learning and to back up ideas with data and metrics
- Enthusiasm for critically engaging with the local food movement and determining how non-profit programming can better address food insecurity, food access and improve nutritional outcomes
- Organizational development and cross-cultural experience
- Experience with adult education theory and training strategies
- Empathy for and sensitivity to food insecurity in underprivileged communities
- Multilingual candidates

Special Work Schedule Requirements:

This position requires access to reliable private transportation necessary, a willingness to travel nationally, and a willingness and ability to work a flexible schedule, including evenings and weekends.

Pay Range

Minimum \$70,000.00, Midpoint \$87,550.00, Maximum \$105,100.00

Salary is based on related experience, expertise, and internal equity; generally, new hires can expect pay between the minimum and midpoint of the range.

Contact Information

Please reference AcademicKeys in your cover letter when applying for or inquiring about this job announcement.

Contact