

**Data Analyst (6256U), Public Health Administration -  
62988  
University of California, Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=228055>

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Posted Dec. 21, 2023, set to expire Jun. 30, 2024

<b>Job Title</b>	Data Analyst (6256U), Public Health Administration - 62988
<b>Department</b>	Berkeley Public Health
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Dec. 21, 2023
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Research/Technical/Laboratory
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**Job Description**

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**About Berkeley**

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the

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transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](https://grow.berkeley.edu).

## Departmental Overview

Berkeley Public Health (BPH) aims to improve population health, especially for the most vulnerable, through interdisciplinary collaborations, preeminent education, and transformational research. Established in 1943, BPH is a professional school on the UC Berkeley campus that comprises six academic divisions and nearly 30 research centers and programs. Our department's values include social justice, health as a right, challenging conventional thought, embracing diversity, and creating meaningful impact. We honor our principles of community by centering and valuing everyone in our community; prioritizing prevention while remaining grounded in social justice; promoting safety and respect; practicing self-care and kindness; and remaining optimistic, hopeful, and committed to change. Learn more at: [publichealth.berkeley.edu](https://publichealth.berkeley.edu).

The Center for Healthcare Organizational and Innovation Research (CHOIR) is a research center within the Division of Health Policy and Management in the School of Public Health. CHOIR conducts studies of the organization and delivery of health services in order to improve the effectiveness of care and, ultimately, accountability for population health. Its studies emphasize innovations in health care

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delivery and assessment of organizational performance to improve the technical quality of care delivered, patient experience and outcomes of care, population health, and cost.

This position involves gathering, analyzing, and interpreting a wide variety of health services research data to support CHOIR's research studies, including managing database processes, selecting data samples, preparing questionnaires, and analyzing collected information according to established statistical methods using R or STATA statistical software packages. Prepares reports, charts, tables, and other visual aids.

### **Application Review Date**

The First Review Date for this job is: January 3, 2024

### **Responsibilities**

- Under the direction of PI/PD, manages, manipulates, and analyzes research data for the purpose of identifying and reporting trends for internal review, and prepares reports of results for publications of large, complex studies.
- Participates in the design of survey instruments and determining the data management and reporting procedures.
- Collaborates on the design, documentation, testing and implementation of research studies.
- Prepares reports and/or analysis for internal department constituents.
- Assists in developing systems for organizing data to analyze, identify and report trends.
- Conducts statistical studies in support of research proposals and protocols.
- Participates in workshops, trainings, and other professional development activities
- Other duties, as assigned.

### **Required Qualifications**

- Experience working with large datasets, including ability to manipulate and merge large and complex datasets, perform statistical analyses (using R and/or STATA statistical software), system programming, database design and data security measures.
- Knowledge of research design and methods.
- Proficiency with Microsoft Office suite, including Excel, Word, Access, and PowerPoint.
- Familiarity with EndNote for bibliographic referencing.
- Well organized and detail-oriented.
- Ability to work independently with moderate direction or supervisory involvement.

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- Ability to relate well with other staff, take initiative and become an integral member of the research team.
- High professional standards to ensure compliance with University and funding organization policies, and with ethical research standards.
- Skills to communicate complex information in a clear and concise manner both verbally and written.

Education/Training:

- Bachelor's degree in related area and / or equivalent experience / training.

**Preferred Qualifications**

- Master's degree in Statistics, Economics, Public Health with Statistics or Epidemiology concentration, or related quantitative field and/or equivalent experience/training.

**Salary & Benefits**

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$35.00 - \$42.00 (\$73,080.00 - \$87,696.00 annually). The full pay scale range for this position classification is \$33.57 - \$59.72 (\$70,100.00 - \$124,700.00 annually).

- This is a 24-month, 100%, full-time (40 hours per week), contract position that is eligible for full UC benefits with the possibility of extension.

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- This position is non-exempt and bi-weekly.

### How to Apply

To apply, please submit your resume and cover letter.

### Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see [the U.S. Equal Employment Opportunity Commission](#) poster.

For the complete University of California nondiscrimination and affirmative action policy, please see the University of California [Discrimination, Harassment, and Affirmative Action in the Workplace](#) policy.

### To apply, visit

[https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_APP\\_SCH](https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCH)

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

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