

Collection Development, Assessment and Licensing
Librarian
Worcester Polytechnic Institute

Direct Link: <https://www.AcademicKeys.com/r?job=222612>

Downloaded On: May. 8, 2024 4:59pm

Posted Oct. 2, 2023, set to expire Jun. 30, 2024

Job Title Collection Development, Assessment and Licensing Librarian

Department

Institution Worcester Polytechnic Institute
Worcester, Massachusetts

Date Posted Oct. 2, 2023

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Library

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Job Description

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JOB TITLE

Collection Development, Assessment and Licensing Librarian

LOCATION

Worcester

DEPARTMENT NAME

Scholarly Communication & Open Strategies

DIVISION NAME

Collection Development, Assessment and Licensing
Librarian
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Worcester Polytechnic Institute - WPI

JOB DESCRIPTION SUMMARY

Provide leadership in the assessment, title selection processes, and licensing of digital and print resources by formulating, articulating, and managing the direction, balance, and focus of the Library's collections to support learning, teaching, and research.

JOB DESCRIPTION

Responsibilities:

- Select materials for the library's general digital and print collections. Consult with Director and Associate Director on selection of journal and ebook packages and database purchase recommendations.
- Lead and manage collections assessment and development by analyzing institutional data, usage statistics, interlibrary loan data, and other metrics; by utilization of title selection plans, such as PDA, DDA, etc.; and by faculty, student and staff requests, publisher offers, and other sources.
- Oversee collection management procedures and activities, including collection reviews and evaluation, title selection, deselection, and replacement. Recommend guidelines and procedures for development of collections based on current and proposed academic curricula.
- Develop planning and budgetary recommendations, including fiscal allocations; monitor and ensure the efficient expenditure of the Library's materials budgets in consultation with the Director of Library Services, the Associate Director, and others.
- Oversee digital licensing procedures and renewals, interpret, and monitor updates in appropriate library information systems. Coordinate electronic resource trials.
- Collaborate with library Research and Instruction team and other library colleagues regularly to collect and assess the library resource needs of faculty, students and other library users.
- Provide data for reports and analyses related to collections development and maintenance as required by university offices and external agencies, including accreditation bodies.
- Administer the Library's gift program for materials, including the identification and pursuit of potential gift opportunities. Refer archival and special collections gift and donation offers to the University Archivist.
- Participates in and contributes to library and WPI committees, initiatives, and goals, including the library's and the university's goals regarding equity, inclusion, and sustainability.
- Engages in and contributes to the profession through continuing learning, service, research, presentations, or professional communications.
- Performs other duties as assigned to meet department, library, and university goals and

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objectives. Some remote work may be possible.

Requirements:

- ALA-accredited Master's degree in Library and Information Science.
- Three or more years of experience in collections development, collections management, acquisitions, or similarly related activities in an academic library. Supervisory experience is desired.
- Knowledge of current issues and trends in library collections development, information delivery and access, electronic and digital resources and related copyright and licensing issues.
- Familiarity with current print and electronic acquisitions trends, as well as academic library metadata practices, at a level appropriate to supervise staff members tasked with these functions is preferred.
- Background in the STEM fields through education or prior work experience is desirable.
- Proven ability to collaborate with faculty and library colleagues to develop collections and resources is essential.
- Demonstrated operational experience with an online library system. Experience with Ex Libris Voyager or Alma is a plus.
- Advanced knowledge of basic Microsoft Office applications particularly Excel and Word; knowledge of Access is helpful.
- Excellent communication and interpersonal skills.
- Flexibility, creativity, willingness to experiment, and an ability to work both independently and collaboratively.

The salary range for this position is \$68,000 - \$74,000.

Please include a cover letter with your resume for consideration.

FLSA STATUS

United States of America (Exempt)

WPI is an Equal Opportunity Employer that actively seeks to increase the diversity of its workplace. All qualified candidates will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability. It seeks individuals with diverse backgrounds and experiences who will contribute to a culture of creativity, collaboration, inclusion, problem solving, innovation, high performance, and change making. It is committed to maintaining a campus environment free of

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harassment and discrimination.

To apply, visit: https://wpi.wd5.myworkdayjobs.com/en-US/WPI_External_Career_Site/job/Worcester/Collection-Assessment---Development-Librarian_R0002561

About WPI

WPI is a vibrant, active, and diverse community of extraordinary students, world-renowned faculty, and state of the art research facilities. At WPI, we have competitive and comprehensive benefits, including health insurance, long-term care, retirement, tuition assistance, flexible spending accounts, work-life balance and much more.

Diversity & Inclusion at WPI

WPI is committed to creating an inclusive workplace where everyone feels valued and respected; a place where every student, faculty and staff member can be themselves, so that they can study, live, and work comfortably, to reach their full potential, and make meaningful contributions in order to meet departmental and institutional goals. WPI thrives on innovative practice and welcomes diverse perspectives, insight, and people from diverse lived experiences, to enhance the community environment and propel the institution to the next level in a competitive, global marketplace.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

Worcester Polytechnic Institute

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