Part-Time Tutor/Lab Assistant, Access Center
Lee College

Job Title	Part-Time Tutor/Lab Assistant, Access Center
Department	Disability Services
Institution	Lee College
	Baytown, Texas
Date Posted	Apr. 3, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Educational Services
Apply Online Here	https://apptrkr.com/5148160
Apply By Email	
Job Description	

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Part-Time Tutor/Lab Assistant, Access Center

Salary: $14.05 - $20.57 Hourly
Job Type: Part-Time
Job Number: FY2300093
Location: Main Campus - Baytown, TX
Division: Provost/Academic & Student Affairs

Position Overview

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Act as tutor/lab monitor and assist students in the use of various software applications; maintain all usage statistics and enforce college and lab use policies; required to stay up-to-date with technology; supervise student assistants; work directly with faculty and student divisions to coordinate additional services.

Essential Duties & Responsibilities

Assist students with developing good study skills and a thorough understanding of course content. Assist students with related laboratory activities plus maintain attendance records. Develop handouts and study materials as needed.

Additional Duties & Responsibilities

Perform other duties as assigned.

Minimum Education, Experience, Knowledge, Skills & Abilities

- High School Diploma or equivalent (G.E.D.)
- Overall GPA of 3.0 or above and/or a minimum of a "B" in the course to be tutored. Good interpersonal and communication skills are required.

Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.

To apply, please visit https://www.schooljobs.com/careers/lee/jobs/3643935/part-time-tutor-lab-assistant-access-center

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

Lee College

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